



JOB POSTING: FELLOW ADVISOR, SUMMER 2010

**2 out of 5 students will not graduate from high school.
Help us prepare new teachers to change the STATE of education.**

PRIORITY DEADLINE TO APPLY: February 12, 2010

APPLY NOW! Materials will be reviewed and interviews granted as applications are received.

LOUISIANA TEACHING FELLOWS

We are currently seeking Fellow Advisors in Math, Science, Language Arts, Special Education, and Elementary Education for our Louisiana Teaching Fellows program (www.louisianateachingfellows.org). The Louisiana Teaching Fellows program was established in 2008 by Louisiana to recruit, select, and train talented graduates and professionals, who do not have a traditional background in education, to teach in the Greater Baton Rouge and Shreveport area in high-need subject areas. Fellows undergo a rigorous selection process and train in an intensive summer institute.

POSITION DESCRIPTION - FELLOW ADVISOR

The Fellow Advisor (FA) is one of the key players in the Fellows' training institute and their readiness to enter the classroom. Each FA is responsible for observing and giving constructive feedback to Fellows on their practice teaching in Baton Rouge and Shreveport area summer school in the mornings, in addition to leading Framework sessions in the afternoons. FAs are experienced and successful teachers, who guide Fellows as they learn to set high academic goals, invest students in these goals, and work strategically to meet them. FAs bring in example materials, teaching strategies, and organizational routines from their own classrooms to bring our *Teaching for Student Achievement* curriculum to life, and show Fellows the specifics of how to teach for student achievement on a daily basis.

Specific responsibilities include the following:

- Internalize the *Teaching for Student Achievement (TfSA)* curriculum, with its framework for becoming an effective new teacher in a high need school, explicitly modeling best teaching practice and professionalism at all times
- Prepare for and lead rigorous, daily two-and-a-half-hour framework sessions in which you deliver curriculum lessons
- Constantly incorporate student work, organizational tools, district-specific curriculum and other artifacts from your own classroom to give Fellows the specific tools to make *Teaching for Student Achievement* a reality
- Meet with other FAs and Program staff to plan sessions and norm feedback standards
- Observe and provide constructive feedback to your Fellows at field training sites
- Maintain good communications and diplomatic relations with the staff at your assigned practice teaching training sites
- Help your Fellows make connections between coursework and practice teaching
- Document and report Fellows' progress on an ongoing basis and formally at the mid-point and end-point of the summer
- Establish a culture of achievement that drives Fellows to continually maximize their time in Institute
- Provide accurate and up-to-date information on program policy, logistics, and Operating Principles, including information related to securing a teaching position for the fall
- Maintain an accessible and consistent presence for Fellows



- Participate in planning meetings with Louisiana Teaching Fellows program, district and Louisiana Practitioner Teaching Program staff
- Lead a Final Framework session in the month of September 2010.
- Provide limited support and communication (via phone and email) to Fellows as they begin teaching in the Fall

SERVICE COMMITMENT - The FA position includes five phases of work, during which the hours and responsibilities of the FA vary:

Phase	Dates*	Description	Possible Activities	FA Hours
I	Upon Hire	New Hire Orientation Prepare for FA Training	Attend orientation session Read <i>TfSA</i> Curriculum and Training Materials	Read <i>TfSA</i> materials, 10+ hours
II	April/May	FA training	Attend and participate in Training sessions	Weekend and/or after school sessions, 16 hours
III	May/Early June	FA preparation	Framework session planning,** Gather personal teaching artifacts (suggested list provided)	Preparation/lesson planning work, 15+ hours
IV	Early June-Mid-July	Full time FA role	Session planning**, observing Fellows at their practice teaching sites, meeting with Fellows individually to debrief and offer feedback on teaching, facilitating afternoon framework sessions, preparing materials for framework sessions, collaboratively planning with other FAs, meeting with Institute staff	Full time, 50 hrs/wk +
V	Post Institute	Institute Follow Up	Facilitate a final Framework session, Contact Fellows during their 1 st month of school. Be available for follow-up questions	Flexible, 4-6 hours

*All dates are approximate and have not yet been finalized

** Written plans are required for all Framework sessions. Louisiana Teaching Fellows provides a Training Curriculum and a forum for collaboration and feedback. FAs will personalize Framework sessions, incorporating content knowledge, strong examples of best teaching practices and student work.

QUALIFICATIONS- Successful applicants to the Fellow Advisor position will demonstrate strong facilitation, time management, organizational and communication skills, and a history of high expectations for and success with students and teachers. Ideal candidates will also have:

- Strong ability to give and receive constructive, appropriate feedback on teaching
- Experience and/or comfort with teaching adult learners
- Evidence of working successfully in teams or cooperative settings
- Minimum two years teaching experience in high-need subject areas (teaching experience in the Baton Rouge and/or Shreveport preferred, not required)
- Previous experience with Louisiana Teaching Fellows and/or personal experience as an alternate route teacher (preferred, not required)
- Experience and /or familiarity with Understanding by Design (Strategic/Backwards Design), preferred not required



COMPENSATION - FAs will receive total compensation of \$6,000 for their training and work from May through September. FAs will be employees of The New Teacher Project, a non-profit consulting organization that provides technical assistance to the Louisiana Teaching Fellows program. For more information on The New Teacher Project, please see www.tntp.org.

TO APPLY -

Please read more about our program online at www.louisianateachingfellows.org

Submit a resume and cover letter that answers the following questions:

- (a) Why your experience and skills make you a strong candidate to prepare new teachers to teach in high need classrooms in Baton Rouge or Shreveport?
- (b) What you believe to be the biggest challenges that will beset the incoming Fellows in the fall and how you will help them prepare to overcome these challenges?

Applications for FA positions, which are preferably received via email, are due by **February 12, 2010**.

We are hiring FAs in both our Baton Rouge and Shreveport sites. Interested candidates should send a cover letter and resume via email by **Friday, February 12** to the relevant office below:

Greater Baton Rouge

Nicole Bono
nbono@tntp.org
13044 She Lee Place Rd.
Gonzales, LA 70737

(225) 644-2240

Shreveport

Alli Myatt
amyatt@tntp.org
2620 Centenary Blvd.
Building 3, Suite 309
Shreveport, LA 71104
(318) 779-1882

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Institute Director positions are also available! Please refer to our [website](#) or contact us at the above email for more information and a complete job description.